

**Dayananda Sagar College of Arts Science and Commerce**  
**Shavige Malleshwara Hills, Kumarswamy Layout, Bangalore-560082**

**Inter Quality Assurance Cell (IQAC) Cell**  
**Students Grievances Redressal Cell (SAMRAKSHA)**

Date:24/05/2023

Time: 3pm

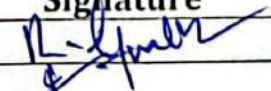
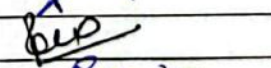

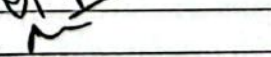
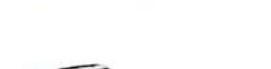

**Minutes of Meeting**

The meeting was conducted by "Students Grievances Redressal Cell (Samraksha)" at Building No 13, DSCASC on 24/05/2023 at 3pm. The Meeting was conducted between the members of the cell to organize programs on Awareness about Students Grievance Redressal Cell for the year 2023-24.

The important points discussed are:

1. It was decided that awareness about the cell and explain its functioning to students
2. Consideration of attendance for students participating in cultural activities, Sports/NSS activities
3. Maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and broken floor/wall tiles etc.

Attendees:

Sln0	Name	Designation	Signature
1	Dr Gurunath	IQAC Co-ordinator	
2	Prof V R Rajendra Kumar	Cell Head	
3	Prof Parimala R	Cell Member	
4	Prof Ranjini K.S	Cell Member	
5	Dr Ameer Asra	Cell Member	
6	Prof Kohila Kanagalakshmi	Cell Member	



IQAC Co-ordinator



Principal

# Dayananda Sagar College of Arts, Science and Commerce

Shavige Malleshwara Hills, Kumaraswamy Layout, Bangalore-560082

Internal Quality Assurance Cell(IQAC) Cell

Student Grievances Redressal Cell (Samraksha)

Date:18/4/2023

Time: 3PM

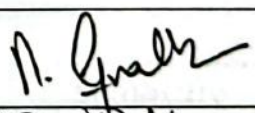
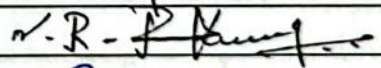
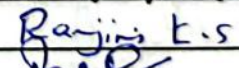



## Minutes of Meeting

The meeting was conducted by "Student Grievances Redressal Cell (Samraksha)" at Building 13, DSCASC on 18/04/2023 at 3 pm. The meeting was conducted between the members of the cell to organize programs on Awareness about Student Grievance Redressal Cell for the year 2022-23

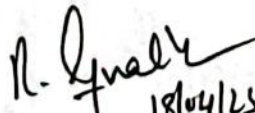
The important points discussed are:

1. AWARENESS PROGRAMS/Lectures on importance of Students Grievance Redressal Cell
2. Constituting Internal Complaints Committee.
3. Role of Students Representatives or CRs in Grievance Redressal
4. Complaints Reviewing Mechanism

### Attendees:

Sln	Name	Designation	Signature
1	Prof Gurunath	IQAC Co-Ordinator	
2	Prof V. R Rajendra Kumar	Cell Head	
3	Prof Ranjini K.S	Cell Member	
4	Prof Parimala. R	Cell Member	
5	Prof Ameer Asra	Cell Member	
6	Prof Kohila Kanagalaskshmi	Cell Member	

The members showed full of their enthusiasm to deliver promptly the very purpose of constituting the committee and any delay in redressal will create many confusions and any further increase in grievance

  
18/04/23  
IQAC Co-Ordinator

  
PRINCIPAL

Dayananda Sagar College of Arts Science and Commerce  
Shavige Malleshwara Hills, Kumar Swamy Layout, Bangalore-560082

Inter Quality Assurance Cell (IQAC) Cell  
Students Grievances Redressal Cell (SAMRAKSHA)

Date:12/05/2022

Time: 3pm

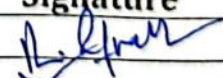
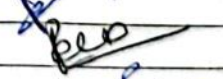
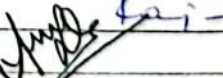



Minutes of Meeting

The meeting was conducted by "Students Grievances Redressal Cell (Samraksha)" at Building No 13, DSCASC on 12/05/2022 at 3pm. The Meeting was conducted between the members of the cell to organize programs on Awareness about Students Grievance Redressal Cell for the year 2022-23.

The important points discussed are:

1. It was decided that awareness about the cell and explain its functioning to students
2. Maintenance of class room infrastructures such as door latches, window stoppers, fan regulators, sufficient lighting, and broken floor/wall tiles etc.
3. Installation of more Drinking Water cans in 2<sup>nd</sup> and 3<sup>rd</sup> Floor
4. Installation of sanitary napkin vending machines and incinerators in the girls' washroom

Attendees:

Slno	Name	Designation	Signature
1	Dr Gurunath	IQAC Co-ordinator	
2	Prof V R Rajendra Kumar	Cell Head	
3	Prof Fasheeha Begum	Cell Member	
4	Prof Ranjini K.S	Cell Member	
5	Dr Ameer Asra	Cell Member	
6	Prof Kohila Kanagalakshmi	Cell Member	



IQAC Co-ordinator



Principal

**DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE**  
**Shavige Malleshwara Hills, Kumaraswamy Layout, Bangalore-560082**  
**Internal Quality Assurance Cell (IQAC) Cell**  
**Student Grievances Redressal Cell (Samraksha)**

**Minutes of Meeting**

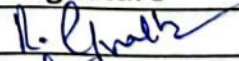





Date: 05/10/2021

The meeting was conducted by "Student Grievances Redressal Cell (Samraksha)" at Building number 13, DSASC on 05/10/2021 at 3.00pm. The meeting was conducted between the members of the cell to organize programs on Awareness about Student Grievance Redressal Cell for the year 2021-2022.

The important points discussed are:

1. Awareness programs/ Lectures on importance of Students Grievance Redressal Cell
2. Constituting Internal Complaints Committee.
3. Role of Students Representatives or CRs in Grievance Redressal
4. Complaints Reviewing Mechanism

**Attendees:**

Sl no.	Name	Designation	Signature
1	Prof Gurunath	IQAC Co-Ordinator	
2	Prof V.R Rajendra Kumar	Cell Head	
3	Prof Ranjini K.S	Cell Member	
4	Prof. Ameer Asra Ahmed	Cell Member	
5.	Prof Faseeha Begum	Cell Member	
6.	Prof Prof. Kohila Kanagalaskshmi	Cell Member	

The members should ~~show~~ full of their enthusiasm to deliver promptly the very purpose of constituting the committee and any delay in redressal will create many confusions and any further increase in grievance

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**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2020-21 (ODD SEMESTER)**  
**CELL MEETING - 01**

**Date:** 03-08-2020

**Venue:** Seminar Hall, MCA (BU) Department

**Time:** 3.00 PM




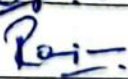

**Agenda**

1. To create awareness about the cell.
2. To address the grievances about covid precautions.
3. To address issues related to providing practical revision classes by ensuring social distancing.
4. Discussion on examination related issues.
5. To address Grievance related to Class room facilities.

**Minutes**

1. It was decided that awareness about the cell and its functioning to students.
2. Discussed measures to conduct offline revision class for final year students during pandemic by ensuring precautions and safety measures.
3. Availability of suggestion box in all the departments needs to be verified.
4. Ensured safety measures like temperature checking, RTPCR test for outside state students etc., for smooth conduction of semester exams and practical exams.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Dr. Savita Trivedi HOD	MCOM	
3.	Prof. Murugesh B N HOD-B.Com	BCOM / BBA	
4.	Prof. Ranjini Asst. Professor	BCA / B.Sc	
5.	Prof. Rajendra Kumar Asst. Professor	BBA / BCOM	
6.	Prof. Faseeha Begum Asst. Professor	BBA / BCOM	

  
**IQAC COORDINATOR**

**IQAC Co-ordinator**

  
**PRINCIPAL**

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2020-21 (EVEN SEMESTER)**  
**CELL MEETING - 02**

Date: 03-02-2021

Venue: Seminar Hall, MCA (BU) Department

Time: 3.00 PM


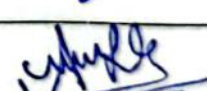

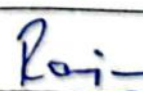


**Agenda**


1. Review the functioning of Students Grievance Redressal cell.
2. Discussion on the grievances collected.
3. Measures to address infrastructure issues.

**Minutes**

- 1) Ensured that Grievance redressal application form is available in the administrative office of all the departments.
- 2) Discussed all the issues collected and ensured the grievances has solved.
- 3) Discussed precaution measures for students attending offline classes.
- 4) Decided to monitor students to ensure social distancing and wearing mask.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Ameer Asra Ahmed Asst. Professor	MBA	
3.	Dr. Savita Trivedi HOD	MCOM	
4.	Prof. Ranjini K.S. Asst. Professor	BCA / B.Sc	
5.	Prof. Rajendra Kumar Asst. Professor	BBA / BCOM	
6.	Prof. Faseeha Begum Asst. Professor	BBA / BCOM	

  
**IQAC COORDINATOR**  
**IQAC CO-ORDINATOR**  
Dayananda Sagar College of Arts,  
Science & Commerce  
Kumaraswamy Layout, Bengaluru - 560 119.

  
**PRINCIPAL**

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2020-21 (EVEN SEMESTER)**  
**CELL MEETING – 03**

**Date:** 14-05-2021  
**Time:** 3.00 PM

**Venue:** Zoom online platform


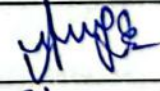

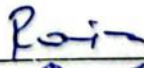


**Agenda**

1. Review the functioning of Students Grievance Redressal cell.
2. Discussion on online class grievances.
3. Discussion on online counseling of the students during pandemic.

**Minutes**

- 1) Ensured all students grievances are addressed on time.
- 2) Discussed all issues of online classes and ensured students are satisfied about online classes.
- 3) Discussed precaution measures for students attending offline practical classes after covid lockdown.
- 4) Ensured students mentoring / interaction activities during pandemic to reduce stress.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Ameer Asra Ahmed Asst. Professor	MBA	
3.	Dr. Savita Trivedi HOD	MCOM	
4.	Prof. Ranjini K.S. Asst. Professor	BCA / B.Sc	
5.	Prof. Rajendra Kumar Asst. Professor	BBA / BCOM	
6.	Prof. Faseeha Begum Asst. Professor	BBA / BCOM	



**IQAC COORDINATOR**

**IQAC Co-ordinator**

Dayananda Sagar College of Arts,  
Science & Commerce  
Kumaraswamy Layout, Bengaluru - 560 111



**PRINCIPAL**

**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2019-20 (EVEN SEMESTER)**

**CELL MEETING - 01**

**Date:** 12-02-2020

**Venue:** Seminar Hall, MCA (BU) Department

**Time:** 3.00 PM


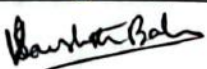
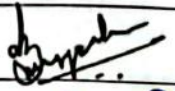

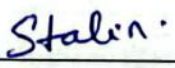
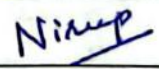

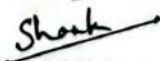
**Agenda**

1. To create awareness about the cell.
2. It was decided to keep Grievance redressal application form in the administrative office of all the departments.
3. Discussion on examination related issues.
4. To address Grievance related to Class room facilities.

**Minutes**

1. It was decided that awareness about the cell and its functioning to students.
2. Availability of suggestion box in all the departments needs to be verified.
3. Discussed all the issues collected and ensured the grievances has solved.
4. All matters of academic activities must be taken care and resolved

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student - MCA	MCA	
6.	Mr. Nirup Student - BCA	BCA	
7.	Mr. Harish Kumar R Student - Bcom	BCOM	
8.	Shankar Narayan K Student - MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL



**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2019-20 (EVEN SEMESTER)**  
**CELL MEETING - 02**

**Date:** 03-03-2020  
**Time:** 3.00 PM

**Venue:** Seminar Hall, MCA (BU) Department


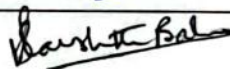
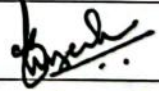

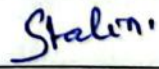
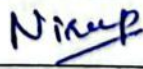


**Agenda**

1. Review the functioning of Students Grievance Redressal cell.
2. Discussion on the grievances collected.
3. Measures to address infrastructure issues.

**Minutes**

- 1) Ensured that Grievance redressal application form is available in the administrative office of all the departments.
- 2) Discussed all the issues collected and ensured the grievances has solved.
- 3) Decided to collect survey on grievances / feedback through online.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student - MCA	MCA	
6.	Mr. Nirup Student - BCA	BCA	
7.	Mr. Harish Kumar R Student - Bcom	BCOM	
8.	Shankar Narayan K Student - MBA	MBA	

  
**IQAC COORDINATOR**

  
**PRINCIPAL**

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2019-20 (ODD SEMESTER)**  
**CELL MEETING - 02**

**Date:** 26-08-2019  
**Time:** 3.00 PM

**Venue:** Seminar Hall, MCA (BU) Department



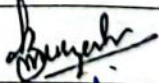





**Agenda**

1. Review the functioning of Students Grievance Redressal cell.
2. Create awareness about the cell.
3. Discussion on the grievances collected.

**Minutes**

- 1) Creating awareness about grievance cell so that students can approach the cell members without any hindrance for all kind of grievances such as academic, infrastructure etc.,
- 2) It was proposed to design mechanism to collect periodical feedback from different stake holders like Parents, Alumni and Students.
- 3) It was decided to keep Grievance redressal application form in the administrative office of all the departments.
- 4) Discussed all the issues collected and ensured the grievances has solved.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student – MCA	MCA	
6.	Mr. Nirup Student – BCA	BCA	
7.	Mr. Harish Kumar R Student – Bcom	BCOM	
8.	Shankar Narayan K Student – MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL

**Dayananda Sagar College of Arts, Science & Commerce**

**Internal Quality Assurance Cell**

**SAMRAKSHA- Students Grievance Redressal Cell**

**ACADEMIC YEAR 2019-20 (ODD SEMESTER)**

**CELL MEETING - 03**

**Date:** 24-09-2019

**Venue:** Seminar Hall, MCA (BU) Department

**Time:** 3.00 PM

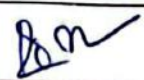
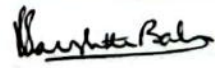



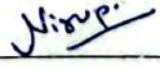


**Agenda**

1. Review the functioning of Students Grievance Redressal cell.
2. To handle student Grievances amiably.
3. Measures to be taken to resolve university related issues cordially.
4. Measures to address issues related to Infrastructure.

**Minutes**

1. It was decided that awareness about the cell and its functioning to PG students admitted for the current academic year.
2. Verified all the infrastructure related issues were resolved by the facility departments.
3. Instructions were given to the grievance coordinator (Examination related) to solve university related issues at the earliest.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student - MCA	MCA	
6.	Mr. Nirup Student - BCA	BCA	
7.	Mr. Harish Kumar R Student - Bcom	BCOM	
8.	Shankar Narayan K Student - MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2019-20 (ODD SEMESTER)**  
**CELL MEETING - 04**

**Date :** 28-10-2019

**Venue:** 5th Floor Board room, New Business School

**Time:** 3.00 PM


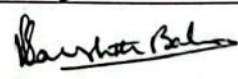
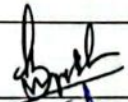



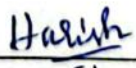

**Agenda**

1. Creation of awareness about the cell
2. Discussion on examination related issues.
3. Measures to address house- keeping issues.

**Minutes**

1. Creating awareness of Students Grievance Redressal cell through posters, powerpoint presentation, etc.,
2. Discussed electrical, plumbing, carpentry issues.
3. Ensured the maintenance of UPS in computer labs
4. It was discussed to arrange more copies of books in the Library covering syllabus.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student - MCA	MCA	
6.	Mr. Nirup Student - BCA	BCA	
7.	Mr. Harish Kumar R Student - Bcom	BCOM	
8.	Shankar Narayan K Student - MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2019-20 (ODD SEMESTER)**  
**CELL MEETING - 05**

Date: 29-11-2019

Venue: 5th Floor Board room, New Business School

Time: 3.00 PM



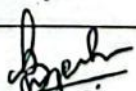
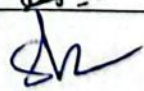
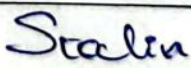
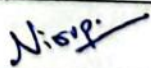

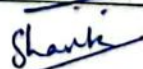
**Agenda**

1. Discussion on academic activities.
2. Discussion on examination related issues.
3. Measures to address house- keeping issues.

**Minutes**

1. Ensured feedbacks were collected from UG students regarding faculty's academic performance.
2. Ensured that faculty members practicing innovative teaching strategies so as to avoid academic grievances.
3. All matters of academic activities must be taken care and resolved.
4. Instructions were given to the grievance coordinator (Examination related) to monitor drinking water facility in examination hall.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student - MCA	MCA	
6.	Mr. Nirup Student - BCA	BCA	
7.	Mr. Harish Kumar R Student - Bcom	BCOM	
8.	Shankar Narayan K Student - MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2019-20 (ODD SEMESTER)**  
**CELL MEETING - 06**

**Date:** 16-12-2019  
**Time:** 3.00 PM

**Venue:** 5th Floor Board room, New Business School

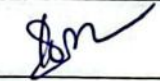
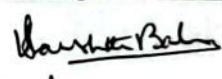


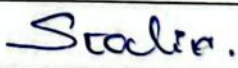
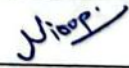
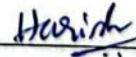

**Agenda**

1. Review the functioning of Students Grievance Redressal cell.
2. To handle student grievances issues about faculty performance.
3. Measures to address infrastructure issues.

**Minutes**

1. Availability of suggestion box in all the departments is verified and the committee had decided to check the suggestion box for complaints on every week.
2. Proposal given to IQAC to place grievance application form in the college website.
3. Repair and replacement of fan and tube light in the classrooms to be addressed without delay.
4. All matters of academic activities must be taken care and resolved.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Asst. Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3.	Prof. Murugesh B N Asst. Professor	BCOM / BBA	
4.	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5.	Mr. Stalin A Student - MCA	MCA	
6.	Mr. Nirup Student - BCA	BCA	
7.	Mr. Harish Kumar R Student - Bcom	BCOM	
8.	Shankar Narayan K Student - MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL

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**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2018-19 (ODD SEMESTER)**  
**CELL MEETING - 01**

Date: 20-08- 2018  
Time: 3.00 PM

Venue: 5<sup>th</sup> Floor Board room, New Business School

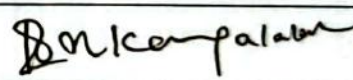

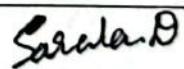
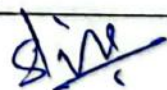
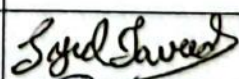
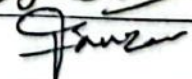
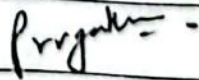
**Agenda**

1. To review the functioning of Students Grievance Redressal cell.
2. Measures to be taken to resolve university related issues cordially.
3. To appoint new student coordinators for the cell.


**Minutes**

1. It was decided that awareness about the cell and its functioning should be made through Posters. for the students admitted for the current Academic year.
2. New student coordinators were nominated for the cell.
3. Availability of suggestion box in all the departments is verified and the committee had decided to check the suggestion box for complaints on every working day.
4. It was decided to keep Grievance redressal application forms in the administrative office of all the departments.
5. it was decided that mark sheet issues to be addressed immediately

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Assistant Professor	MCA/BCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3	Prof. D. Sarala Asst. Professor	BCOM / BBA	
4	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5	Mr. Syed Javeed Student - BCA	BCA	
5	Mr. Fauzan Pasha Student - Bcom	BCOM	
6	Ms. Pragathi Student - MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL  
Principal  
Dayananda Sagar College of Arts,  
Science & Commerce  
Kumaraswamy Layout, Bangalore - 560 078.

**Dayananda Sagar College of Arts, Science & Commerce**  
**Internal Quality Assurance Cell**  
**SAMRAKSHA- Students Grievance Redressal Cell**  
**ACADEMIC YEAR 2018-19 (EVEN SEMESTER)**  
**CELL MEETING - 02**

**Date:** 10-02-2019

**Time:** 3.00 PM

**Venue:** 5<sup>th</sup> Floor Board room, New Business School


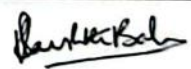
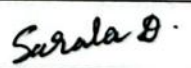
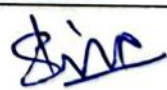
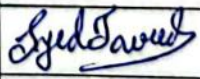
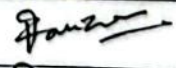
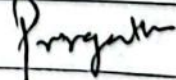
**Agenda**


1. Measures to address house- keeping issues.
2. Measures to address infrastructural issues.
3. To address Grievance related to Class room Facilities.

**Minutes**

1. It was discussed to solve the grievance amicably.
2. It was decided that mark sheet issues to be addressed immediately.
3. It was discussed to arrange more copies of books in the Library covering syllabus.
4. All the house- keeping related issues are discussed.

**Attendees:**

Sl. No	Name	Department	Signature
1.	Prof. T. Kohila Kanagalakshmi, Assistant Professor	BCA / MCA	
2.	Prof. Harshith Babu Asst. Professor	MBA	
3	Prof. D. Sarala Asst. Professor	BCOM / BBA	
4	Mr. Srinivas H.T Office Superintend (Examination desk)	BCOM / BBA	
5	Mr. Syed Javeed Student – BCA	BCA	
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6	Ms. Pragathi Student – MBA	MBA	

  
IQAC COORDINATOR

  
PRINCIPAL

Principal

**Dayananda Sagar College of Arts,  
Science & Commerce**  
Kumaraswamy Layout, Bangalore - 560 078.