



ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Abhimannue AB

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

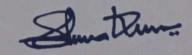
MS Excel & Advanced Excel

and secured Grade A+



ate of Issue: 23 Dec 2021

ertifiate No: 00487 uration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

de B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Abhinaba Banik

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

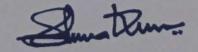
MS Excel & Advanced Excel

and secured Grade A+



Date of Issue: 23 Dec 2021

Certifiate No: 00475 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

ade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79







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CERTIFICATE OF MERIT

This is to certify that

Abhishek N

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

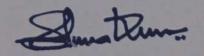
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 03109 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

rade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79

o verified at www.nictcomputereducation.com







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CERTIFICATE OF MERIT

This is to certify that

Abhishek Thippaiah

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00477 Duration: 2 Months

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







ISO 9001:2015 Certifled Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Adhishesh Aroop PA

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

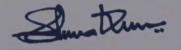
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00930 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Aditya Dubolia

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



ate of Issue: 23 Dec 2021 ertifiate No: 00531

uration: 2 Months

Smatter.

Authorised Signatory NICT Computer Education Pvt Ltd

ade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79



This is to certify that

Akarsh K

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade B+



Date of Issue: 23 Dec 2021

Certifiate No: 03174
Duration: 2 Months

Shuttun.

Authorised Signatory NICT Computer Education Pvt Ltd

rade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79





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CERTIFICATE OF MERIT

This is to certify that

Akash Abraham Domingo

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00535 Duration: 2 Months Smithing

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: > 50 and < 60 Grade A: > 59 and < 80 Grade A+: > 79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Akash Adamkar

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

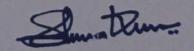
MS Excel & Advanced Excel

and secured Grade A+



Date of Issue: 23 Dec 2021

Certifiate No: 00481 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Akash Adamkar

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

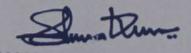
MS Excel & Advanced Excel

and secured Grade A+



Date of Issue: 23 Dec 2021

Certifiate No: 00481 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Akash N

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

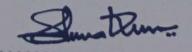
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 03098 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Akash P Shetty

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

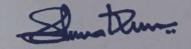
and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00768

Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79







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CERTIFICATE OF MERIT

This is to certify that

Ankit Kumar

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

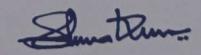
MS Excel & Advanced Excel

and secured Grade A+



Date of Issue: 23 Dec 2021 Certifiate No: 00948

Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Annapurna Roy

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

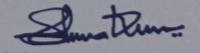
MS Excel & Advanced Excel

and secured Grade A

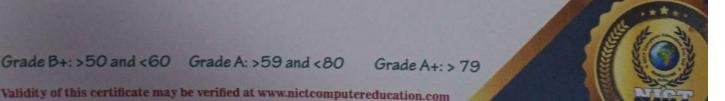


Date of Issue: 23 Dec 2021

Certifiate No: 00952 Duration: 2 Months



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CERTIFICATE OF MERIT

This is to certify that

Aravind Kumar

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

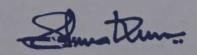
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 03163 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Aravind S

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A

the state of the s

Date of Issue: 23 Dec 2021

Certifiate No: 00693 Duration: 2 Months Smithun

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Arvind J A

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021 Certifiate No: 00508 Duration: 2 Months Smithing

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Aryant Raghuvanshi Student of

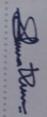
Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Duration: 2 Months Certifiate No: 00520 Date of Issue: 23 Dec 2021



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: > 79







150 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Asif Ali

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade B+



Date of Issue: 23 Dec 2021

Certifiate No: 00960 Duration: 2 Months Smattam.

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79





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CERTIFICATE OF MERIT

This is to certify that

Ayeesha Siddiqua R

Student of

Dayananda Sagar College of Arts, Science & Commerce

has successfully completed the course in

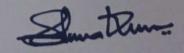
MS Excel & Advanced Excel

and secured Grade A+



Date of Issue: 23 Dec 2021

Certifiate No: 00697
Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd







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CERTIFICATE OF MERIT

This is to certify that

Azharuddin G

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

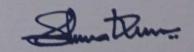
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

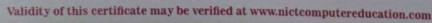
Certifiate No: 00962 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79



CERTIFICATE OF MERIT

This is to certify that

Bharath B

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

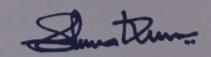
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00772 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Bharath Raj K C

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

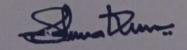
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 03110 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A

Grade A+: > 79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Bhawana Gehlot

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021 Certifiate No: 00521 Duration: 2 Months Smithing

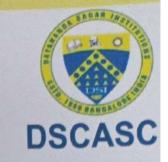
Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Bhumanshi Bijlani

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

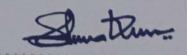
MS Excel & Advanced Excel

and secured Grade A+



Date of Issue: 23 Dec 2021

Certifiate No: 03119
Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Brundha S

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A

Date of Issue: 23 Dec 2021

Certifiate No: 00702 Duration: 2 Months Smatter.

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade

Grade A: >59 and <80

Grade A+: > 79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Chaitra K

Student of

Dayananda Sagar College of Arts, Science & Commen has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A

Date of Issue: 23 Dec 2021

Certifiate No: 01208
Duration: 2 Months

Shuttun

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: > 79





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CERTIFICATE OF MERIT

This is to certify that

Chandana Varsha M

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

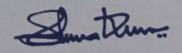
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00885 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79





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CERTIFICATE OF MERIT

This is to certify that

D L Nithin Pramod

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

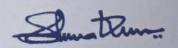
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021 Certifiate No: 00549

Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Darshan C G

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021 Certifiate No: 00760

Duration: 2 Months

Shuttur.

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Deeksha B S

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

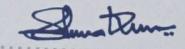
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021 Certifiate No: 03147

Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79







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CERTIFICATE OF MERIT

This is to certify that

Deepak Patel C

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade A



Duration: 2 Months

Date of Issue: 23 Dec 2021 Certifiate No: 00852 Shu tun.

Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Deepak Patel C

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

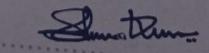
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

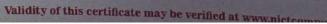
Certifiate No: 00852 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79









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CERTIFICATE OF MERIT

This is to certify that

Deepika R

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

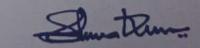
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021 Certifiate No: 00778

Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: > 79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Devansh K C

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

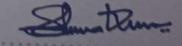
MS Excel & Advanced Excel

and secured Grade A



Date of Issue: 23 Dec 2021

Certifiate No: 00551 Duration: 2 Months



Authorised Signatory NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80 Grade A+: >79







ISO 9001:2015 Certified Oganization www.nictcomputereducation.com

CERTIFICATE OF MERIT

This is to certify that

Dhanush M

Student of

Dayananda Sagar College of Arts, Science & Commerce has successfully completed the course in

MS Excel & Advanced Excel

and secured Grade B+

Date of Issue: 23 Dec 2021

Certifiate No: 00781 Duration: 2 Months Smithing.

Authorised Signatory
NICT Computer Education Pvt Ltd

Grade B+: >50 and <60 Grade A: >59 and <80

Grade A+: > 79

What I ou ii Leal ii

MS EXCEL

Module 1: Introduction to Excel
Introduction to Excel Interface
Understanding rows and columns, Naming Cells
Working with excel workbook and sheets

Module 2:Formatting excel work book:
New, Open, Close, Save, Save As
Formatting Text: Font Size, Font Style
Font Color, Use the Bold, Italic, and Underline
Wrap text, Merge and Centre
Currency, Accounting and other formats
Modifying Columns, Rows & Cells

Module 3: Perform Calculations with Functions
Creating Simple Formulas
Setting up your own formula
Date and Time Functions, Financial Functions
Logical Functions, Lookup and Reference
Functions Mathematical Functions
Statistical Functions, Text Functions.

Module 4: Sort and Filter Data with Excel
Sort and filtering data
Using number filter, Text filter
Custom filtering
Removing filters from columns
Conditional formatting

Module 5: Create Effective Charts to Present Data Visually
Inserting Column, Pie chart etc.
Create an effective chart with Chart Tool
Design, Format, and Layout options
Adding chart title
Changing layouts
Chart styles
Editing chart data range

Editing data series Changing chart

Module 6: Analyze Data Using PivotTables and Pivot Charts
Understand PivotTables, Create a PivotTable
Framework Using the PivotTable and PivotChart
Create Pivot Chart from pivot Table.
Inserting slicer
Creating Calculated fields



Module 7: Protecting and Sharing the work book
Protecting a workbook with a password
Allow user to edit ranges Track changes
Working with Comments
Insert Excel Objects and Charts in Word Document and Power point
Presentation.

Module 8: Use Macros to Automate Tasks
Creating and Recording Macros Assigning Macros to the work sheets
Saving Macro enabled workbook

Module 9: Proofing and Printing
Page setup, Setting print area, Print titles
Inserting custom Header and Footer
Inserting objects in the header and footer
Page Setup, Setting margins, Print Preview, Print
Enable back ground error checking Setting AutoCorrect Options

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- Easy to use ... Easy to Learn ... Easy to Implement ...
- Ask your specific training time ... convenient to you .

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We follow Industry Curriculum - We Give JOB Ready Candidates to Industry.

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NICT issues Verifiable Certificate for every Student.

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Additional Fee for Application, Assignment Books, ID Card, Seminars.

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Direct HO Helpline WhatsApp Number for any Issues.

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- Kotak Life, Crampete, Growthcode, 75+ Colleges across India.



Available Theory Batch Time

1. Morning Batches: 7-8am; 8-9:30; 9:30-11am

2. Afternoon Batches: 11-12:30; 12:30-2; 2-3:30pm

3. Evening Batches: 3:30-5pm; 5-6:30; 6:30-8pm

4. Late Evening Batch: 8-9pm

Available Theory Batch Days:
1. Monday & Wednesday or 2. Tuesday & Friday or

3. Thursday & Saturday or 4. Weekend Batches

Computer LAB - Practical's: Unlimited



