



**DAYANANDA SAGAR COLLEGE OF ARTS
SCIENCE & COMMERCE**
Affiliated to Bangalore University



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Department of BBA/B.Com

Question Paper Setting and Valuation Policy for Internal Test



Setting of question paper for continuous internal assessment

It is the responsibility of the subject teacher to set the question papers and do the evaluation and grading as per the notified norms. Internal test Question papers should be structured after due thought on the nature of questions, their answers, possible alternate answers, language of the questions, and distribution of marks.

Guidelines for Setting Question Papers

- I. Question Papers shall be prepared for a maximum marks of 20 as per university norms.
- II. During the setting of paper individual subject faculty must consider the syllabus completed as per the Bangalore University norms.
- III. Question paper shall consist of three different sections ,i.e. Section -A ,B &C
- IV. Internal examination duration is 60minutes.
- V. Section -A consist of 2 mark questions , Section -B consist of 6 mark question & . Section -C consist of 10 mark question. (Pattern is subject to change as per university guidelines Periodically).
- VI. Question papers for CIA shall be submitted to examination committee through mail only (Minimum 7 days before the commencement of the exam).
- VII. Question paper confidentiality must be maintained by the committee.
- VIII. Subject teachers should not disclose the question paper to the students nor discuss the questions in the class at any point of time.
- IX. The final question paper submitted shall meet all the standards of academia and should be free from any grammatical and typo graphical errors.
- X. All the question papers have to comply with lesson plan while preparing for questions.
- XI. Paper setter must follow the model question paper format as set by the examination committee.



Guidelines for Valuation

- The subject teacher will prepare the scheme of valuation of their respective subjects.
- Model answers and key terms must be mentioned.
- The scheme of valuation must be shared with the examination committee.
- After the completion of each internal test, subject teachers must evaluate the answer scripts within 7 days after completion of the internal test.
- Internal test marks should be entered in the space provided in the blue book.
- Marks should be awarded according to the answer keys.
- After the completion of valuation, Blue books should be distributed to the respective classes and any discrepancies should be corrected and same to be communicated to the student.
- All the internal marks of the students should be entered by the subject teacher in the format given by the examination committee and duly signed by the faculty.


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Dayananda Sagar College of Arts,
Science & Commerce
Kumara my Layout, Bengaluru - 560 111.


Principal
Dayananda Sagar College of Arts,
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K.S. Layout, Bangalore - 560 078.

Question Paper Format (NON- NEP)

Dayananda Sagar College of Arts, Science and Commerce

Kumarswamy Layout, Bengaluru-560111

Dept. of Commerce and Management

Second Internal Test- August-2022

Subject-

Class- VI Semester BBA/B. COM

Section-

Time- 1 hour

Max. Marks: 20

Section- A

1. **Answer any Two of the following. Each carries 2 Marks** **2X2=4**

a.

b.

c.

d.

Answer any One of the following. Each carries 6 Marks

1X6=6

2.

3.

Answer any One of the following. Each carries 10Marks

10X1=10

4.

5.



Annexure – I

Question Paper Format (NEP)

Dayananda Sagar College of Arts, Science and Commerce

Kumaraswamy Layout, Bengaluru-560111

Dept. of Commerce and Management

Second Internal Test-November -2022

Subject-

Class- I Semester BBA/B. COM -Section-

Time- 1 hour

Max. Marks: 20

Section- A

1. Answer any Two of the following. Each carries 2 Marks

2X2=4

- a.
- b.
- c.
- d.

Answer any One of the following. Each carries 4 Marks

1X4=4

- 2.
- 3.

Answer any One of the following. Each carries 12 Marks

12X1=12

- 4.
- 5.

