

DAYANANDASAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE

Shavige Malleshwara Hills, Kumarwamy Layout, Bangalore-560082

Internal quality assurance cell-IQAC

Personal counseling & Mentoring Cell- APTHAMITHRA

Proctoring Orientation Report

Department: B.COM/BBA

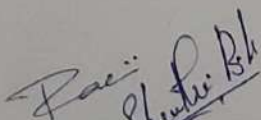
Date: 6/5/2024

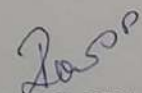
Sl. No.	Particulars	Event related Details			
1.	Event	Orientation			
2.	Title of the Event	Proctoring Orientation			
3.	Date	6/5/2024			
4.	Time	3.00 PM			
5.	Venue	Building No 13, Room 212			
6.	Resource Person 1 Details	Proctoring Committee			
7.	Topics Covered	Online Proctoring Documentation Proctor Allocation Proctor meeting Schedule			
8.	Resource Person 2 Details	N/A			
9.	Topics Covered	N/A			
10.	No. Faculty Participants	Internal:	18	External:	N/A
11.	No. Student Participants	Internal:	N/A	External:	N/A
12.	Faculty Coordinator/s	Full Name: Prof. Rashmi .S, Prof. Shruthi B K Designation: Assistant Professor Department: B.Com/BBA			
13.	Student Coordinator/s	N/A			
14.	Total Expenditure	N/A			
15.	Sponsors and Amount (if any)	N/A			
16.	Agenda of the Event	N/A			
17.	Provide the link of the report uploaded on College Website				



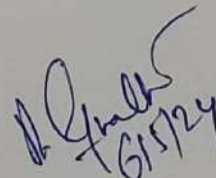
18.	Provide the links of the report uploaded on Social Media	N/A
19.	Report sent to Newspapers?	N/A
20.	Certificates Printed?	N/A
21.	Feedback Collected?	N/A
22.	Attendance Sheet Attached?	YES
23.	Summary of the Event	Proctoring Orientation was Organized by Personal counselling & Mentoring cell - "APTHAMITHRA" of DSCASC, on May 06, 2024 for the faculties of BBA/BCOM Department. It was a training session on the operation of the Proctor Dashboard, essential for the upcoming meeting period. This meeting aims to equip faculties with the necessary skills and knowledge to efficiently manage and monitor interaction with students through the Proctors Dashboard. In this structured orientation, faculty members were better prepared to handle their proctoring duties effectively, thereby upholding the institution's academic integrity and providing a fair testing environment for all students.
24.	Photographs of the Event	YES




 Event Coordinator


 HOD-BBA


 HOD-B.Com


 IQAC Coordinator

Principal

Photos of the orientation





 **GPS Map Camera**

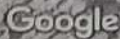
Bengaluru, Karnataka, India

WH48+RF9, 1st Stage, Kumaraswamy Layout, Bengaluru, Karnataka 560078, India

Lat 12.907025°

Long 77.566305°

06/05/24 03:20 PM GMT +05:30





Dayananda Sagar College of Arts, Science and Commerce
Kumara swamy Layout, Bangalore-560078
Internal Quality Assurance Cell- IQAC
Personal Counselling & Mentoring cell – Apthamithra

Academic Year 2023-24

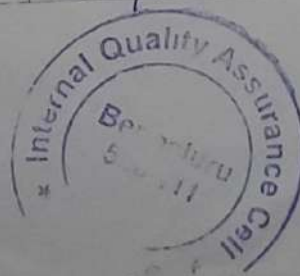
Circular

This is to inform that a Proctor Meeting is scheduled on 6/5/2024 in the department of BBA/BCOM, Room No- 212, Building No 13 at 3.00PM, to all the assigned proctors of 1st year BCOM & BBA.

The Agenda of the meeting is to discuss the Proctor-Proctee allocation and Documentation in ERP.

Attendees:

Sl. No.	Name	Designation	Department	Signature
1	Parminder Kan	Asst. Prof.	B.Com/BBA	
2	Lalitha	Asst. Professor	B.Com/BBA	
3	Parimala R	Asst. Professor	B.Com/BBA	
4	Faseeha	Asst. Professor	B.Com/BBA	
5	Vinutha K	Asst. Professor	B.Com/BBA	
6	Rashmi M. Uga	Asst. Prof.	B.Com/BBA	
7	Kavya R	Asst. Prof.	B.Com/BBA	
8	S. Lohith Kumar	Asst. Prof.	B.Com/BBA	
9	Anusha Kalbu	Asst. Prof.	B.Com/BBA	
10	Dr. Deepika R. K	Asst. Prof.	B.Com/BBA	
11	Anushupali V.	Asst. Prof.	B.Com/BBA	
12	Chitra D Rao	Asst. Prof.	BBA/B.Com	
13	Rashmi S	Asst. Prof.	BBA/B.Com	
14	Shruthi B.k	Asst. Prof.	BBA/B.Com	
15	Jayashree C	Asst. Prof.	BBA/B.COM	
16	PAJENDRA Kumar	Asst. Prof.	BBA/B.Com	





17	Dr. Suresh Kumar S. Sarama	Asst. Prof.	BBA/B.Com	
18	Rajni. M. Verji	Asst. Prof.	BBA/B.Com	R
19				
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21				
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25				

06/05/24
Cell Head

06/05/2024
HOD

01/5/24
IQAC Coordinator

Principal