Dayananda Sagar College of Arts, Science, and Commerce
Internal Quality Assurance Cell
Infrastructure Cell
Report of the Event Conducted
(One form to be filled for each event)

Department: Library   **Date: 01.02.2022**

Sl. No.	Particulars	Event related Details			
1.	Event*	Library Activities			
2.	Title of the Event	Orientation Programme to the Students			
3.	Date	31.01.2022			
4.	Time	03:00 pm to 4:00 pm			
5.	Venue	Zoom meeting			
6.	Resource Person 1 Details (Profile to be enclosed)	Name: Sanjay H R Organisation: Orientation Programme Designation: Librarian Area of Expertise: Personal Mobile No: Personal Email ID:			
7.	Topics Covered	About Library, Services, Collections, facilities and resources.			
8.	Resource Person 2 Details (Profile to be enclosed)	Name: Organisation: Designation: Area of Expertise: NA Personal Mobile No: Personal Email ID:			
9.	Topics Covered	NA			
10.	No. Faculty Participants (Enclose a copy of names with signatures)	Internal:NA	NA	External: NA	NA
11.	No. Student Participants (Enclose a copy of names with signatures)	Internal:NA	25	External:NA	NA
12.	Faculty Coordinator/s	Full Name: Mr. Sanjay H R Department: Library and Information Centre Designation: Librarian			
13.	Student Coordinator/s	Full Name: NA Register No: NA Course, Semester & Section: NA			
14.	Total Expenditure (Details to be enclosed)	NIL			

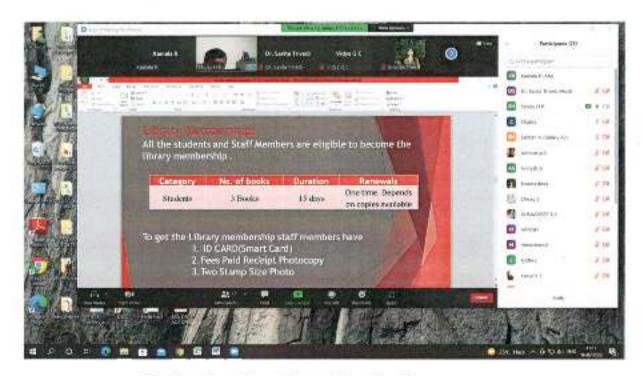| Sl. No.	Particulars	Event related Details
15.	Sponsors and Amount (if any)	NA
16.	Agenda of the Event (Attach a copy)	Library utilization by students
17.	Provide the link of the report uploaded on College Website	
18.	Provide the links of the report uploaded on Social Media	
19.	Report sent to Newspapers? If yes, provide cuttings/images:	NA
20.	Certificates Printed? (Attach a copy**)	NA
21.	Feedback Collected? (Attach a copy**)	No
22.	Attendance Sheet Attached?#	YES
23.	Summary of the Event (Around 100 words)	Library orientation conducted for the benefit of the students. To make use of the library in a better way.
24.	Photographs of the Event (About 5 relevant, clear, and appropriate photos with title and explanation. The jpg files need to be attached)	YES

Cell Head

Event Coordinator

IQAC Coordinator

Principal

Library Orientation Programme Conducted Date: 31.01.2022.Photos

HOD M.Com. Mrs. Dr. Savitha Trivedi

Explanation about Library Membership

Explanation about N-List

Explanation about Capitaline Database

Explanation about OPAC Services