

DAYANANDA SAGAR COLLEGE OF ARTS SCIENCE AND COMMERCE
 Shavige Malleshwara Hills, Kumaraswamy Layout, Bangalore-560082
Internal Quality Assurance Cell (IQAC) Cell

CIL Training on Personal Effectiveness

Department: 1st Sem BCA

Date: 16/07/2018

17/07/2018

Sl. No.	Particulars	Event related Details			
1.	Event*	Workshop			
2.	Title of the Event	CIL Training on Personal Effectiveness			
3.	Date	16/07/2018 17/07/2018			
4.	Time	9.00 - 4.00 pm			
5.	Venue	4 th Floor , CIL			
6.	Resourcee Person 1 Details** (Profile to be enclosed)	Mr Michael Free-lance Corporate Trainer			
7.	Topics Covered	Personal Effectiveness			
8.	Resourcee Person 2 Details** (Profile to be enclosed)	NA			
9.	Topics Covered	NA			
10.	No. Faculty Participants (Enclose a copy of names with signatures)	Internal:	NA	External:	NA
11.	No. Student Participants (Enclose a copy of names with signatures)	Internal:	96	External:	NA
12.	Faculty Coordinator/s	Prof. Srivatsala V			
13.	Student Coordinator/s	Mr. Pavan Chowdhary			
14.	Total Expenditure (Details to be enclosed)	NIL			
15.	Sponsors and Amount (if any)	NIL			

Sl. No.	Particulars	Event related Details
16.	Agenda of the Event (Enclose a copy)	NA
17.	Report uploaded on college website? If yes, give details:	No
18.	Report sent to media? If yes, give details:	No
19.	Report uploaded in Social Media? If yes, give details:	No
20.	Certificates Printed? (Enclose a copy***)	Yes
21.	Feedback Collected? (Enclose a copy***)	No
22.	Summary of the Event (Minimum 100 words)	The students were trained in personal effectiveness. They were given various activities and tasks in order to understand the importance of time goal setting. How to manage their own time and how to increase one's confidence levels were dealt with. The students thoroughly enjoyed the sessions by Mr. Michael. The students did take some valuable points from the session and showed enthusiasm in all the activities.
23.	Photographs of the Event (Attached)	Yes

Notes:

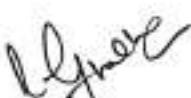
* Seminar / Workshop / Symposium / Conference / Cultural Fest / Quiz / Sports / Literature Fest, etc.

** Name / Organization / Designation / Area of Expertise

*** Format Copy need to be attached and hard copy need to be filed

PS: Whichever column is not applicable, write as NA.

V. Venkatesh
Event Coordinator


IQAC Coordinator


Principal

13.	Personal Effectiveness	16/07/2018 17/07/2018	Mr. Michael	1 st Semester BCA Students
-----	------------------------	--------------------------	-------------	--

Description of the Event:

Day One - Morning

- How can you get the best from yourself and others?
- The six key qualities of personal effectiveness
- Become a Goal focused individual
- Improve your communication skills
- Improve your confidence
- Become the best version of "You" possible

Day One - Afternoon

- Conflict is inevitable
- When in conflict, don't get emotional
- When in conflict manage the situation rationally
- How to be assertive
- Find the solutions to the conflict
- Use praise and appreciation to rebuild the relationship

Day Two - Morning

- Manage your time and tasks
- Make priority decisions
- Manage the people who would waste your time
- Manage your own bad habits
- Use the 80-20 rule
- Focus your mind on the task at hand
- Handle interruptions

Photographs



Students taking up a quiz on personal effectiveness



Students brainstorming during the session

Develop more self-control; self-confidence, self-motivation

- Create and sustain a positive mental attitude
- Thought control: control your mind
- Conversation control: Control your language
- Use the Ultimate Success Formula
- Purpose, plan, action, feedback, change
- Putting the right ideas to work



Michael

AREAS OF EXPERTISE

Customer Experience
Human Resources
Training and Development
Business Development
Content Writing
Legal

ACADEMICS

Pursuing MBA in Customer Relationship Management (CRM) - ISBM, Bangalore

PROFESSIONAL SKILLS

Leadership and Development
Innovative ideas
Inspiring Innovation

PERSONAL SUMMARY:

A total of 25 years expertise in India and abroad
Retail, Hospitality and BPO.

A result driven, consistent, self-motivated and resourceful individual possessing impeccable communication skills with English as Mother Tongue and able to establish sustainable relationships. With a proven ability to develop and strengthen management teams in order to maximize company profitability with everyone associated.

WORK EXPERIENCE:

Empire Group of Hotels India, Dubai, UAE (2010 to 2017)

Was associated with the Empire Group of Hotels as Operations Head and added value to all the verticals in the hospitality business that included Customer Service, Human Resources, Business Development, Training, entire operations of the Contact Center, Home Delivery and the support team, adhering to Quality Management and service levels, Customer Grievances through all social media. Ensured timely execution of operating forecasts, legal, regulatory, daily, weekly, and monthly reports and all related activities.

Freelance Trainer – Pan India (2005 to 2010)

PERSONAL SKILLS

Counselling Acumen
Motivational Speaker

Trained a large number of students at schools, colleges and a sizeable number of Corporate Houses Pan India on Communication, Hospitality Sector, and Campus to Corporate Training, Business Communication and Soft Skills.

Limelight

Was always pushed forward to handle the media for various issues related to the business and brand integrity.

Health Scribe – Bangalore (1998 to 2005)

A medical Transcription concept that was first started 25 years ago. Actively involved in Proof Reading and Cross Culture Training in house. Was a star performer every year for maintaining 100% accuracy, quality and delivery within the TAT.

Visual Merchandiser – UAE and KSA

Visual merchandising was all about being creative and fast paced in the retail industry of developing floor plans and three-dimensional displays in order to maximize sales. The purpose of such visual merchandising is to attract, engage, and motivate the customer towards making a purchase.

KEY SKILLS AND COMPETENCIES:

- Sturdy leadership skills.
- Comprehensive understanding of Customer Experience.
- Excellent management skills to motivate a team.
- Impeccable communication and problem solving skills.
- Result-oriented with a positive outlook and a clear focus on high quality and business profit.

PERSONAL DOSSIER

Contact 9845819429

East Mansion
202, Hutchins Road
Cooke Town
Bangalore- 560 084

mike.johnson05@gmail.com

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE
CENTRE FOR INNOVATION AND LEADERSHIP

Department: Faculty of Computer Applications Unit: II Semester: I & II
 Date: 2018-19 Date: 16/04/2018

ROLL NO.	NAME OF STUDENT	CLASS	MARKS
1	Lokeshwar Singh	II	88
2	Yousaf Hussain Patel	II	90
3	Minal Shah	II	90
4	Suraj	II	90
5	Umeshwar V	II	90
6	Ravi Singh	II	90
7	Girishwar Patel	II	90
8	KRISHNA MARSH	II	90
9	Dinesh Chandra	II	90
10	Minal P	II	90
11	Brij Anjan Kumar	II	90
12	Tejal Solanki	II	90
13	Pratik Sudhir	II	90
14	Amandeep	II	90
15	Nisha T	II	90
16	Gagan K S	II	90
17	Pratik Bhadrajani	II	90
18	Abhishek R S	II	90
19	Gagan S N	II	90
20	Aspid P L	II	90
21	Anuradha	II	90
22	Geetika Patel	II	90
23	Meenakshi	II	90
24	Chaya Charanrao D A	II	90
25	Waseem	II	90
26	Anushka	II	90

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE

CENTER FOR INNOVATION AND LEADERSHIP

Department: Bachelor of Computer Applications Unit: II Semester: I/A

Batch: 2018 - 2021 Date: 16th July, 2018

Sl. No.	NAME & FATHER'S NAME	Signature	
		Date	Year
17	Mandini - R	16/07/18	2018
28	Nikitha Bharathi	16/07/18	2018
29	Anvitha Iy	16/07/18	2018
30	Lakshmi Muraleedharan	16/07/18	2018
31	Danielle D H	16/07/18	2018
32	Aishwarya R	16/07/18	2018
33	Sneha Somashekh	16/07/18	2018
34	Priyanka Ahire	16/07/18	2018
35	Chaitanya S	16/07/18	2018
36	Himanshu Siddhart	16/07/18	2018
37	Abhishek Kumar	16/07/18	2018
38	Bimal Singhvi	16/07/18	2018
39	Bruna Nagarkar	16/07/18	2018
40	Spita R	16/07/18	2018
41	Sapna Malone	16/07/18	2018
42	Chaitanya R B	16/07/18	2018
43	Monica R	16/07/18	2018
44	Aditi S	16/07/18	2018
45	B P Geetha	16/07/18	2018
46	Shreya Path	16/07/18	2018
47	Deepika M	16/07/18	2018
48	M S Venkatesh	16/07/18	2018
49	Jayana S Shantay	16/07/18	2018
50	Ranya Suresh	16/07/18	2018
51	Nikunjini	16/07/18	2018
52	Prakashma H	16/07/18	2018
53	Dwarkanath	16/07/18	2018

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE

CENTRE FOR INNOVATION AND LEADERSHIP

Dharmasthala, Distt. Udupi, Pincode - 574 102, India. Tel.: +91 824 222 0001

Date: 04.07.2021 Date: 17 July, 2021

	STUDENTS DETAILS	STAFF ID
1	ABHISHEK	W...001
2	AKASH D.	Vello...01
3	AMIT KUMAR	Ami...02
4	ANUJ KUMAR	Anu...03
5	ANUJA KUMARI	Anu...04
6	ANUSHKA	Anu...05
7	ANUSHKA	Anu...06
8	ANUSHKA	Anu...07
9	ANUSHKA	Anu...08
10	ANUSHKA	Anu...09
11	ANUSHKA	Anu...10
12	ANUSHKA	Anu...11
13	PRANJALI	Pran...12
14	VIVEK - C	Vive...13
15	V PRakash	V Prak...14
16	Umeshwar	Umesh...15
17	RISHABH DFO	Rishab...16
18	SANTOSH KUMAR	Sant...17
19	SANTOSH KUMAR	Sant...18
20	SHREETHA YS	Shre...19
21	VARUNI DEV	Varuni...20
22	VARUNI R	Varun...21
23	SIDDHARTH P	Sidd...22
24	SOT. RENUKA R	Sot...23
25	RAZEEF MELODES M	Raz...24
26	Vikas - S - P	Vik...25

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE
 CHARTERED ACCOUNTANCY AND LEADERSHIP
 DEPARTMENT OF BUSINESS ADMINISTRATION

Date: June 2014 Page No. 100

	NAME	ROLL NO.	SECTION	MARKS
14	A. J. KAVITHA	100	B	100
15	SHREYA	101	C	100
16	MANISHA	102	D	100
17	NEHA	103	E	100
18	SHEEZA	104	F	100
19	SHREYA	105	G	100
20	SHREYA	106	H	100
21	SHREYA	107	I	100
22	SHREYA	108	J	100
23	SHREYA	109	K	100
24	SHREYA	110	L	100
25	SHREYA	111	M	100
26	SHREYA	112	N	100
27	SHREYA	113	O	100
28	SHREYA	114	P	100
29	SHREYA	115	Q	100
30	SHREYA	116	R	100
31	SHREYA	117	S	100
32	SHREYA	118	T	100
33	SHREYA	119	U	100
34	SHREYA	120	V	100
35	SHREYA	121	W	100
36	SHREYA	122	X	100
37	SHREYA	123	Y	100
38	SHREYA	124	Z	100
39	SHREYA	125	A	100
40	SHREYA	126	B	100
41	SHREYA	127	C	100
42	SHREYA	128	D	100
43	SHREYA	129	E	100
44	SHREYA	130	F	100
45	SHREYA	131	G	100
46	SHREYA	132	H	100
47	SHREYA	133	I	100
48	SHREYA	134	J	100
49	SHREYA	135	K	100
50	SHREYA	136	L	100
51	SHREYA	137	M	100
52	SHREYA	138	N	100
53	SHREYA	139	O	100
54	SHREYA	140	P	100
55	SHREYA	141	Q	100
56	SHREYA	142	R	100
57	SHREYA	143	S	100
58	SHREYA	144	T	100
59	SHREYA	145	U	100
60	SHREYA	146	V	100
61	SHREYA	147	W	100
62	SHREYA	148	X	100
63	SHREYA	149	Y	100
64	SHREYA	150	Z	100
65	SHREYA	151	A	100
66	SHREYA	152	B	100
67	SHREYA	153	C	100
68	SHREYA	154	D	100
69	SHREYA	155	E	100
70	SHREYA	156	F	100
71	SHREYA	157	G	100
72	SHREYA	158	H	100
73	SHREYA	159	I	100
74	SHREYA	160	J	100
75	SHREYA	161	K	100
76	SHREYA	162	L	100
77	SHREYA	163	M	100
78	SHREYA	164	N	100
79	SHREYA	165	O	100
80	SHREYA	166	P	100
81	SHREYA	167	Q	100
82	SHREYA	168	R	100
83	SHREYA	169	S	100
84	SHREYA	170	T	100
85	SHREYA	171	U	100
86	SHREYA	172	V	100
87	SHREYA	173	W	100
88	SHREYA	174	X	100
89	SHREYA	175	Y	100
90	SHREYA	176	Z	100
91	SHREYA	177	A	100
92	SHREYA	178	B	100
93	SHREYA	179	C	100
94	SHREYA	180	D	100
95	SHREYA	181	E	100
96	SHREYA	182	F	100
97	SHREYA	183	G	100
98	SHREYA	184	H	100
99	SHREYA	185	I	100
100	SHREYA	186	J	100
101	SHREYA	187	K	100
102	SHREYA	188	L	100
103	SHREYA	189	M	100
104	SHREYA	190	N	100
105	SHREYA	191	O	100
106	SHREYA	192	P	100
107	SHREYA	193	Q	100
108	SHREYA	194	R	100
109	SHREYA	195	S	100
110	SHREYA	196	T	100
111	SHREYA	197	U	100
112	SHREYA	198	V	100
113	SHREYA	199	W	100
114	SHREYA	200	X	100
115	SHREYA	201	Y	100
116	SHREYA	202	Z	100
117	SHREYA	203	A	100
118	SHREYA	204	B	100
119	SHREYA	205	C	100
120	SHREYA	206	D	100
121	SHREYA	207	E	100
122	SHREYA	208	F	100
123	SHREYA	209	G	100
124	SHREYA	210	H	100
125	SHREYA	211	I	100
126	SHREYA	212	J	100
127	SHREYA	213	K	100
128	SHREYA	214	L	100
129	SHREYA	215	M	100
130	SHREYA	216	N	100
131	SHREYA	217	O	100
132	SHREYA	218	P	100
133	SHREYA	219	Q	100
134	SHREYA	220	R	100
135	SHREYA	221	S	100
136	SHREYA	222	T	100
137	SHREYA	223	U	100
138	SHREYA	224	V	100
139	SHREYA	225	W	100
140	SHREYA	226	X	100
141	SHREYA	227	Y	100
142	SHREYA	228	Z	100
143	SHREYA	229	A	100
144	SHREYA	230	B	100
145	SHREYA	231	C	100
146	SHREYA	232	D	100
147	SHREYA	233	E	100
148	SHREYA	234	F	100
149	SHREYA	235	G	100
150	SHREYA	236	H	100
151	SHREYA	237	I	100
152	SHREYA	238	J	100
153	SHREYA	239	K	100
154	SHREYA	240	L	100
155	SHREYA	241	M	100
156	SHREYA	242	N	100
157	SHREYA	243	O	100
158	SHREYA	244	P	100
159	SHREYA	245	Q	100
160	SHREYA	246	R	100
161	SHREYA	247	S	100
162	SHREYA	248	T	100
163	SHREYA	249	U	100
164	SHREYA	250	V	100
165	SHREYA	251	W	100
166	SHREYA	252	X	100
167	SHREYA	253	Y	100
168	SHREYA	254	Z	100
169	SHREYA	255	A	100
170	SHREYA	256	B	100
171	SHREYA	257	C	100
172	SHREYA	258	D	100
173	SHREYA	259	E	100
174	SHREYA	260	F	100
175	SHREYA	261	G	100
176	SHREYA	262	H	100
177	SHREYA	263	I	100
178	SHREYA	264	J	100
179	SHREYA	265	K	100
180	SHREYA	266	L	100
181	SHREYA	267	M	100
182	SHREYA	268	N	100
183	SHREYA	269	O	100
184	SHREYA	270	P	100
185	SHREYA	271	Q	100
186	SHREYA	272	R	100
187	SHREYA	273	S	100
188	SHREYA	274	T	100
189	SHREYA	275	U	100
190	SHREYA	276	V	100
191	SHREYA	277	W	100
192	SHREYA	278	X	100
193	SHREYA	279	Y	100
194	SHREYA	280	Z	100
195	SHREYA	281	A	100
196	SHREYA	282	B	100
197	SHREYA	283	C	100
198	SHREYA	284	D	100
199	SHREYA	285	E	100
200	SHREYA	286	F	100
201	SHREYA	287	G	100
202	SHREYA	288	H	100
203	SHREYA	289	I	100
204	SHREYA	290	J	100
205	SHREYA	291	K	100
206	SHREYA	292	L	100
207	SHREYA	293	M	100
208	SHREYA	294	N	100
209	SHREYA	295	O	100
210	SHREYA	296	P	100
211	SHREYA	297	Q	100
212	SHREYA	298	R	100
213	SHREYA	299	S	100
214	SHREYA	300	T	100
215	SHREYA	301	U	100
216	SHREYA	302	V	100
217	SHREYA	303	W	100
218	SHREYA	304	X	100
219	SHREYA	305	Y	100
220	SHREYA	306	Z	100
221	SHREYA	307	A	100
222	SHREYA	308	B	100
223	SHREYA	309	C	100
224	SHREYA	310	D	100
225	SHREYA	311	E	100
226	SHREYA	312	F	100
227	SHREYA	313	G	100
228	SHREYA	314	H	100
229	SHREYA	315	I	100
230	SHREYA	316	J	100
231	SHREYA	317	K	100
232	SHREYA	318	L	100
233	SHREYA	319	M	100
234	SHREYA	320	N	100
235	SHREYA	321	O	100
236	SHREYA	322	P	100
237	SHREYA	323	Q	100
238	SHREYA	324	R	100
239	SHREYA	325	S	100
240	SHREYA	326	T	100
241	SHREYA	327	U	100
242	SHREYA	328	V	100
243	SHREYA	329	W	100
244	SHREYA	330	X	100
245	SHREYA	331	Y	100
246	SHREYA	332	Z	100
247	SHREYA	333	A	100
248	SHREYA	334	B	100
249	SHREYA	335	C	100
250	SHREYA	336	D	100
251	SHREYA	337	E	100
252	SHREYA	338	F	100
253	SHREYA	339	G	100
254	SHREYA	340	H	100
255	SHREYA	341	I	100
256	SHREYA	342	J	100
257	SHREYA	343	K	100
258	SHREYA	344	L	100
259	SHREYA	345	M	100
260	SHREYA	346	N	100
261	SHREYA	347	O	100
262	SHREYA	348	P	100
263	SHREYA	349	Q	100
264	SHREYA	350	R	100
265	SHREYA	351	S	100
266	SHREYA	352	T	100
267	SHREYA	353	U	100
268	SHREYA	354	V	100
269	SHREYA	355	W	100
270	SHREYA	356	X	100
271	SHREYA	357	Y	100
272	SHREYA	358	Z	100
273	SHREYA	359	A	100
274	SHREYA	360	B	100
275	SHREYA	361	C	100
276	SHREYA	362	D	100
277				