

Department of M. Com

Syllabus completion Procedure

Completing the syllabus for Bangalore University M. Com on time is a challenging due to time constraint and vastness of syllabus but, achievable goal with proper planning and dedication. The following is the Procedure followed to complete the prescribed syllabus:

- Syllabus Understanding: Begin by thoroughly understanding the syllabus, available on the official Bangalore University website.
- Study Plan: Develop a comprehensive **Lesson plan** with tentative dates that covers all topics in the syllabus.
- Time Allocation: Allocate specific time slots for each subject and topic
- Daily Routine: Stick to a disciplined daily Time table routine to maintain consistency.
- Entering the topics covered on daily basis on **work dairy** with date of completion of topics in the sheets provided in the register.
- Quality Study Materials: Select appropriate study materials, including textbooks, reference books, and online resources. Regularly practice problems to reinforce understanding.
- Mock Tests: Periodically take assignments/test/presentations and practice papers to evaluate progress. Analyse performance to identify areas for improvement.
- Review and Adapt: Regularly review and revise covered topics for better retention.



HOD



Principal,
Dayananda Sagar College of Arts,
Science & Commerce
K.S. Layout, Bangalore - 560 078.