

DAYANANDASAGAR COLLEGE OF ARTS SCIENCE AND COMMERCE

ShavigeMallehwara Hills, Kumarswamy Layout, Bangalore-560082

Internal Quality Assurance Cell (IQAC) Cell

Placement Cell(Gamya) - "Business Etiquette"

Department: MCA

Date: 10/09/2022

Sl. No.	Particulars	Event related Details			
1.	Event*	Workshop -CIL			
2.	Title of the Event	Business Etiquettes			
3.	Date	10.09.2023			
4.	Time	9.30 A.M- 4.00 P.M.			
5.	Venue	Dr.CD Sagar , Building No 10 DSCASC			
6.	Resource Person 1 Details**	Mr.PremRaj Trainer			
7.	Topics Covered	<ul style="list-style-type: none">• Business Etiquettes• Dress Code• Professionalism• Effective Communication• Table Manners• Meetings			
8.	Resource Person 2 Details	NA			
9.	Topics Covered	NA			
10.	No. Faculty Participants	Internal:	02	External:	NA
11.	No. Student Participants	Internal:	14	External:	NA
12.	Faculty	Name : Prof.Srivatsala V Designation: Assistant Professor, Department: Department of Computer Applications -MCA , DSCASC.			

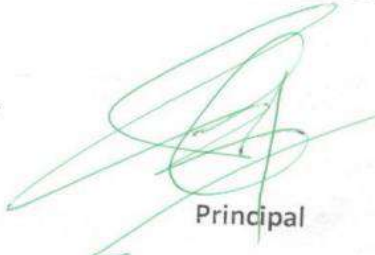
Sl. No.	Particulars	Event related Details
	Coordinator/s	Name : Prof.Ranjini K S Designation: Assistant Professor, Department: Department of Computer Applications -MCA , DSCASC.
13.	Student Coordinator/s	Ms.Bhavana Mr.Suneel Raos IV and VI MCA 20CQSAC009 19CQSAC032
14.	Total Expenditure	NA
15.	Sponsors and Amount (if any)	NA
16.	Program Schedule of the Event attached?	YES
17.	Report uploaded on college website? If yes, give details:	
18.	Provide the links of the report uploaded on Social Media	-----
19.	Report sent to Newspapers? If yes, provide cuttings/images:	No
20.	Certificates Printed? (Enclose a copy***)	NO
21.	Feedback Collected? (Enclose a copy***)	YES

Sl. No.	Particulars	Event related Details
22.	Attendance Sheet Attached? #	YES
23.	Summary of the Event	<p>The Department of Computer Applications-MCA in association with CIL organized workshop for 4th and 6th MCA students on the topic of "Business Etiquette ". The training program was aimed to enhance the proficiency in dress code, communication skills ,appropriate way of meeting and greeting people. And also how to be professional.</p> <p>The trainer kept the session engaging by assigning some activities. The trainer interacted with students by asking questions and sharing their experience in corporate sector.</p> <p>The program was filled with fun activity.</p>
24.	Photographs of the Event	Enclosed Below

V. Sawade
Event Coordinator

V. Suresh
HOD/Director

A. G. Nalini
10/09/22
IQAC Coordinator


Principal

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE
CENTRE FOR INNOVATION AND LEADERSHIP

Date: 10/09/2022 Department: MCA (BU) Unit: 3
Semester / Section: 6 Batch: 2019 - 2022 Topic: Business Etiquette

Sl. No.	Student Name (Capital Letter)	Signature	
		Morning	Afternoon
1	NAGARUNA.V	<i>Nagaruna</i>	
2	G. RAJSHEKAR.	<i>Rajshekar</i>	
3	REVANASIDDAYA K	<i>Beknath</i>	
4	MURGESH	<i>Murgesh</i>	
5	SHWETA BIRADAR	<i>Shweta</i>	
6	LAVITA	<i>Lavita</i>	
7	AJAY.A.	<i>Ajay</i>	
8	VIJAY.V.G	<i>Vijay</i>	
9	Meeta. Basad	<i>Meeta</i>	
10	SABYASACHI TRUSTY	<i>Sabyasachi</i>	
11	SAURAV BHARTZA	<i>Saurav</i>	
12	SRIRANGA. H.A	<i>Sriranga</i>	
13	SHRIPRADA ADHWARYU	<i>Shripada</i>	
14	SWETA - A.	<i>Sweta</i>	
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