

**DAYANANDA SAGAR COLLEGE OF ARTS SCIENCE AND COMMERCE**

Internal Quality Assurance Cell (IQAC) Cell

Alumni Cell - SAMMILANA

Guest Lecture on "Corporate Etiquettes"

Department: MCA

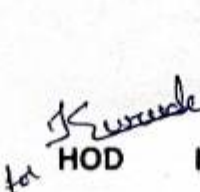
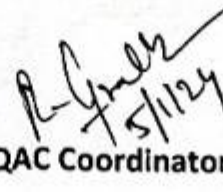
Date: 05 Jan 2024

Sl. No.	Particulars	Event related Details			
1.	Event*	Guest Lecture			
2.	Title of the Event	Corporate Etiquettes			
3.	Date	5th JAN 2024			
4.	Time	12 PM to 1 PM			
5.	Venue	Building No. 17, Room 201, DSI Campus			
6.	Resource Person 1 Details (Profile to be enclosed)	Name: Mrs. Sumalatha Dinakar Organisation: Oracle Cerner Designation: Team Lead Area of Expertise: Project Management, Code Review and Quality Assurance			
7.	Topics Covered	Corporate Etiquettes			
8.	Resource Person 2 Details (Profile to be enclosed)	Name: - Nil Organisation: - Designation: -			
9.	Topics Covered				
10.	No. Faculty Participants	Internal:	03	External:	NIL
11.	No. Student Participants	Internal:	33	External:	NIL
12.	Faculty Coordinator/s	Name : Prof. Hemanth Uppala Designation : Vice-Principal Name : Dr. Kumudavalli Designation : Associate Professor & Deputy Director Department: Department of Computer Applications, DSCASC Name: Prof. T. KohilaKanagalakshmi Designation: Assistant Professor Department: Department of Computer Applications, DSCASC Name: Prof. Pandi Prabha S Designation: Assistant Professor Department: Department of Computer Applications, DSCASC			

13.	Student Coordinator/s	Full Name: Vinit Binod Ray Register No: P03CJ22S126058 Course, Semester & Section: MCA,3 <sup>th</sup> SEM
14.	Total Expenditure (Details to be enclosed)	3000
15.	Sponsors and Amount (If any)	NA
16.	Agenda of the Event	Attached
17.	Provide the link of the report uploaded on College Website	
18.	Provide the links of the report uploaded on Social Media	
19.	Report sent to Newspapers? If yes, provide cuttings/images:	NA
20.	Certificates Printed?	NA
21.	Feedback Collected?	NA
22.	Attendance Sheet Attached? #	Yes
23.	Summary of the Event	Department of Computer Applications (MCA), DSCASC organized a Guest Lecture on "Corporate Etiquettes" on 5 <sup>th</sup> Jan 2024. Corporate etiquette is a set of unwritten rules that govern professional behaviour in the workplace. It encompasses various aspects, including communication, dress code, and interpersonal relationships, all aimed at fostering a positive and productive work environment. Professional communication, both written and verbal, is a cornerstone of corporate etiquette, emphasizing clarity, politeness, and active listening. Adhering to a dress code contributes to a professional image, while greetings, introductions, and the use of titles demonstrate respect for colleagues. Embracing corporate etiquette not only enhances individual professionalism but also contributes to a harmonious and collaborative workplace, ultimately leading to increased efficiency and success for the organization as a whole. Finally, the session concluded with clearing students doubts.
24.	Photographs of the Event	Attached

  
Event Coordinator

  
Cell Head

 for HOD  
 IQAC Coordinator  
15/1/24

 Vice Principal  
 Principal



**DAYANANDA SAGAR**

College of Arts, Science & Commerce

**Department of Computer Applications - MCA**

Guest lecture  
on  
**Corporate Etiquettes**



*Speaker*

***Mrs. Sumalatha Dinakar***

Team Lead, Oracle Cerner

Venue: Room No 201, Building No 17



Jan 05  
2024



12:00 PM  
TO  
1:00 PM



**DAYANANDA SAGAR COLLEGE OF ARTS SCIENCE AND COMMERCE**  
**Internal Quality Assurance Cell (IQAC) Cell**  
**Alumni Cell - SAMMILANA**  
**Guest Lecture on "Corporate Etiquettes"**

**Department: MCA**

**Date: 05 Jan 2024**

**Program Schedule**

- |           |                               |                 |
|-----------|-------------------------------|-----------------|
| <b>1.</b> | <b>Welcome Speech</b>         | <b>12:00 PM</b> |
| <b>2.</b> | <b>Speaker Introduction</b>   | <b>12.05 PM</b> |
| <b>3.</b> | <b>Delivering the concept</b> | <b>12.10 PM</b> |
| <b>4.</b> | <b>Q&amp;A Session</b>        | <b>12.50 PM</b> |
| <b>5.</b> | <b>Vote of Thanks</b>         | <b>12.55 PM</b> |

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Photo 1 : Welcome address by Vice Principal



Photo 2 : Speaker Interaction



**Photo 3: Interaction with students**



**Photo 4: Students Participation**

DAYANANDA SAGAR COLLEGE OF ARTS, SCIENCE AND COMMERCE

DEPARTMENT OF COMPUTER APPLICATIONS - MCA

Guest Lecture On Corporate Etiquettes

Semester: III

Date: 05.01.2024

Time: 12:00 - 1:00

Sl.No	REG.NO.	CANDIDATE NAME	SIGNATURE
1	6057	Vineet Choudhary	Vineet.ch.
2.	6019	Divyashru	Divyashru
3.	6025	K. Prathima	Prathima
4.	6012	Bindu. G	Bindu
5	6003	Abhishek Kumar	Abhishek Kumar
6.	6032	Nagasindhu. N.P	Nagasindhu
7	6026	Lekhasree. K.N	Lekhasree.K.N
8.	6024	K Kavana	Kavana.K.
9	6045	Seena Patel	Seena Patel
10	6034	Nithin Gouda .V	Nithin Gouda
11	6060	Yashwanth .B	Yashwanth B.
12	6037	Prutham Doddamani	Prutham
13	6058	Vinit Binod Roy	Vinit Roy
14	6036	Pavan Krishna .T	Pavan Krishna
15	6001	A. Vishal,	Vishal
16	6035	Vishnu P.K.	Vishnu P.K.
17	6030	Mandakini	Mandakini
18	6014	Chethan K. R	Chethan K.R
19	6049	Lukas. G	Lukas G.
20	6005	ADARSHA J.K	Adarsha
21	6061	Elhazath. P.C	Elhazath P.C
22	6029	Mallikarjun. S. Hanmondan	Mallikarjun S. Hanmondan
23	6008	Anirudha. K. Kulkarni	Anirudha K. Kulkarni
24	6044	Santhosha. V.N	Santhosha V.N
25	6039	Pruthvi shetty	Pruthvi shetty
26	6059	Vishrutha. V. R	Vishrutha
27	6011	B. S Pranav	B.S Pranav
28	6015	Darshan Kumar V	Darshan

